

January 6, 2026

The Bremer County Board of Supervisors met in session on Tuesday, January 6, 2026 in the Courthouse, Waverly, Iowa, at 9:00 a.m. Brunkhorst & Cerwinski present, Hildebrandt present by phone. Kassandra Johansen, Finance Director, also present. Unless otherwise noted all actions were approved unanimously. Some Resolutions and Ordinances herein are summary descriptions, full text is available for viewing online at: [https://www.bremercounty.iowa.gov/government/resolutions\\_and\\_ordinances.php](https://www.bremercounty.iowa.gov/government/resolutions_and_ordinances.php) and also available M – F 8:00 AM to 4:30 PM in the Bremer County Auditor’s office.

Following the Pledge of Allegiance, the meeting was called to order by Chairman Brunkhorst. Cerwinski moved/Hildebrandt second to approve the agenda. Curt Junker, Adam Hoffman, Treasurer, Katherine Cerwinski, Deputy Treasurer, present.

Hildebrandt moved/Cerwinski second to approve the 1/2/26 minutes.

Brunkhorst administered the Oath of Office to Katherine Cerwinski, Deputy Treasurer. K. Cerwinski & Hoffman exited.

Cerwinski moved/Hildebrandt second to approve a vacation carryover request from Jennifer Picken, CBS Director.

Hildebrandt moved/Cerwinski second to authorize the Board Chair to sign the Compliance Services Agreement between Bremer Co. Sanitary Landfill and HLW Engineering Group.

Cerwinski moved/Hildebrandt second to continue with independent cyber coverage vs. a pooled cyber policy due to how losses are handled in a large, widespread cyber event.

Finance Director Johansen presented FY26 proposed budget amendment items. Cerwinski moved/Hildebrandt second to set the date for the FY26 Budget Amendment Public Hearing to be held 1/27/26 at 11:45 a.m.

Cerwinski moved/Hildebrandt second to adopt RESOLUTION NO. 26-10 ADOPTING DOCUMENTS PERTAINING TO BREMER COUNTY’S COMPLIANCE WITH TITLE VI PROVISIONS OF THE CIVIL RIGHTS ACT OF 1964. WHEREAS, Bremer County has been a recipient of federal financial assistance from the U.S. Department of Transportation; and WHEREAS, in receiving such financial assistance Bremer County is mandated to comply with the provisions of Title VI of the Civil Rights Act of 1964; and WHEREAS, the Iowa Department of Transportation has directed Bremer County to adopt certain documents and put certain programs into place in order to comply with Title VI of the Civil Rights Act of 1964; and WHEREAS, in order to continue receiving federal financial assistance from the U.S. Department of Transportation the adoption of certain documents and establishment of certain programs is necessary. NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Bremer County that:

1. The Bremer County Auditor is hereby designated the Title VI Coordinator for Bremer County.

2. The Bremer County Auditor is hereby designated the Title VI ADA Coordinator for Bremer County.
3. The *Bremer County Title VI Agreement* is hereby adopted and that the Chairman of the Board of Supervisors and Title VI Coordinator are authorized to sign said plan where required.
4. The *Standard DOT Title VI Assurances* are hereby adopted and that the Chairman of the Board of Supervisors is authorized to sign said document where required.
5. The *Title VI Notice to the Public* is hereby adopted and shall be posted where other public notices are displayed in the Bremer County Courthouse and County Engineer's Office. Furthermore, said notice shall be placed on the County's official website.
6. The Title VI Coordinator is authorized to take any other actions necessary and/or recommended by the Iowa Department of Transportation, U.S. Department of Transportation, or other designated authority to comply with the provisions of Title VI of the Civil Rights Act of 1964.

Passed and approved this 6<sup>th</sup> day of January, 2026.

Hildebrandt moved/Cerwinske second to appoint Clint Munk to the COMPENSATION COMMISSION ON EMINENT DOMAIN PROCEEDINGS - OWNER/OPERATOR OF AGRICULTURAL PROPERTY for calendar year 2026.

Cerwinske moved/Hildebrandt second to appoint Brian Happel to the COMPENSATION COMMISSION ON EMINENT DOMAIN PROCEEDINGS – REALTOR for calendar year 2026.

Hildebrandt moved/Cerwinske second to appoint Brian Davison to the PLANNING & ZONING COMMISSION for a 5-year term.

Board/Committee updates: Brunkhorst reported that the Eastern Iowa Tourism Association is no longer in existence.

Cerwinske moved/Hildebrandt second to approve cell phone reimbursement for Sheena Velez, CBS Program Supervisor.

Board met with Landon Moore, County Engineer, for a weekly department update.

Board met with Lindsey Koehler, Building & Zoning Admin., to review subdivision requests. Cerwinske moved/Hildebrandt second to approve division of land and adopt RESOLUTION NO. 26-11: APPROVING THE MINOR SUBDIVISION PLAT OF Parcel D in the SE ¼ of the SE ¼ of Sec 33, T92 N, R13W of the 5th P.M., Bremer County, Iowa, and more particularly described as commencing at the SE Corner of said Sec; Thence S 89°44'52" W, 721.26' along the S Line of said ¼ - ¼ Sec to the Point of Beginning; Thence continuing S 89°44'52" W, 424.00' along said S Line to the SE Corner of Parcel B, as recorded in Document Number 2013-1036, on file in the Bremer County Recorder's Office, Waverly, Iowa; Thence N 00°14'27" E, 225.00' along an E Line of said Parcel B to a corner thereof; Thence N 59°09'36" E, 375.80' along a Southeasterly Line of said Parcel B to a corner thereof; Thence S 89°54'57" E, 40.00'; Thence S 00°10'32" W, 96.00'; Thence N 89°44'51" E, 62.00'; Thence S 00°14'09" W, 320.00' to the Point of

Beginning. Containing 3.21 Acre(s), including 0.32 Acre(s) of 220th St. Right-of-Way, subject to any easements recorded or unrecorded. WHEREAS, ON THE 6th DAY OF JANUARY, 2026 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of Parcel D (previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 6<sup>th</sup> day of JANUARY, 2026.

Hildebrandt moved/Cerwinske second to approve division of land and adopt RESOLUTION NO. 26-12 APPROVING THE MINOR SUBDIVISION PLAT OF J & L Kerr Land, INC: Parcel C in the N ½ of Sec 36, T93 N, R13W of the 5th P.M., Bremer County, Iowa, and more particularly described as beginning at the NE Corner of said Sec; Thence S 00°45'27" E, 1424.14' along the E Line of the NE ¼ of said Sec; Thence S 89°38'50" W, 3317.13' to the W line of the E ½ of the SE ¼ of the NW ¼ of said Sec; Thence N 00°44'04" W, 1435.16' along said W line and the W line of the E ½ of the NE ¼ of said NW ¼ to the N Line of said NW ¼; Thence N 89°00'10" E, 666.99' along said N Line to the N ¼ Corner of said Sec; Thence S 89°57'08" E, 1146.98' along the N Line of the NE ¼ of said Sec to the NW Corner of a Parcel of Land, as recorded in Document Number 1984-2335, on file in the Bremer County Recorder's Office, Waverly, Iowa; Thence S 01 °13'20" E, 334.88' along the W Line of said Parcel of Land to the SW Corner thereof; Thence S 89°58'15" E, 396.76' along the S Line of said Parcel of Land to the SE Corner thereof; Thence N 01 °05'08" E, 334.73' along the E Line of said Parcel of Land to the NE Corner thereof also to the N Line of said NE ¼; Thence S 89°57'08" E, 1092.52' along said N Line of said NE ¼ to the Point of Beginning. Containing 106.13 Acre(s), including 3.26 Acre(s) of 150th St. and Midway Ave. Right-of-Way, subject to any easements recorded or unrecorded; and Parcel D in the N ½ of Sec 36, T93 N, R13W of the 5th P.M., Bremer County, Iowa, and more particularly described as beginning at the E ¼ Corner of said Sec; Thence S 89°27'25" W, 3317.58' along the S Line of said N ½ to the SW Corner of the E ½ of the SE ¼ of the NW ¼ of said Sec; Thence N 00°44'04" W, 1238.47' along the W Line of said E ½; Thence N 89°38'50" E, 3317.13' to the E Line of said N ½; Thence S 00°45'27" E, 89.47' along said E Line to the NE Corner of Parcel B as Recorded in Document Number 2004-3186, on file in the Bremer County Recorder's Office, Waverly, Iowa; Thence 88°45'56" W, 380.00' along the N Line of said Parcel B to the NW Corner thereof; Thence S 00°44'24" W, 582.46' along the W Line of said Parcel B to the SW Corner thereof; Thence N 89°14'33" E, 395.00' along the S Line of said Parcel B to the SE Corner thereof, also to the E Line of said N ½; Thence S 00°45'27" E, 568.90' along said E line of said N ½ to the Point of Beginning. Containing 88.78 Acre(s), including 0.50 Acre(s) of Midway Ave. Right-of-Way, subject to any easements recorded or unrecorded. WHEREAS, ON THE 6th DAY OF JANUARY, 2026 at a regular meeting of the Bremer County Board of Supervisors, Bremer County, Iowa a minor subdivision plat of J & L Kerr Land, INC: Parcel C & Parcel D (previously described) has been considered and should be approved. NOW, THEREFORE, BE IT RESOLVED by the Bremer County Board of Supervisors, Bremer County, Iowa that said minor subdivision plat be approved, and the Chairman of the Board of Supervisors and the County Auditor of Bremer County, Iowa, are hereby directed to affix their signatures to said Resolution. PASSED AND ADOPTED THIS 6<sup>th</sup> day of JANUARY, 2026.

Shelley Wolf, Auditor, informed the Board of upcoming changes to the payroll process. Barbara Meeker, HR Mgr., Adam Hoffman, Treasurer, Curt Junker, present.

Cerwinski moved/Hildebrandt second to adjourn at 10:14 a.m.

The above and foregoing is a true and correct copy of the minutes and proceedings of a regular session of the Tuesday, January 6, 2026 meeting of the Bremer County Board of Supervisors.

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Bob Brunkhorst, Chairman

Attest: \_\_\_\_\_  
Shelley Wolf, Auditor